## POLICY SUMMARY PEACE LIARD REGIONAL ARTS COUNICL

## THREE KINDS OF POLICY

- 1. Framework: Includes but is not limited to the organization's mission statement; the framework policy outlines the organization's mission, its public trust and gives some sense of its long term or 'lifetime' work.
- 2. Governance: Includes policies which define the organization's internal operations:
  - a. Policy on policy making
  - b. Management style policy
- 3. Operational: Includes policy in the four functional areas:
  - a. Personnel
  - b. Programs
  - c. Finance
  - d. Advocacy

Operational policies have three parts:

- i. Intent statement: What is the belief? What is the intended outcome? Why?
- ii. Regulations: definitions and limitations
- iii. Procedures: Who is going to do what and in what sequence?