MUNICIPAL ADVOCACY PROGRAM
PEACE LIARD REGIONAL ARTS COUNCIL

INTENT

To facilitate the opportunity for Community Arts Councils in the Peace Liard Region to meet with municipal councilors on an individual basis to discuss issues of common interest regarding the promotion and encouragement of arts and culture in their community. The PLRAC will provide funding for a luncheon meeting between a representative of the community arts council and the municipal councilor.

REGULATIONS

1. A representative(s) must be appointed and recorded in the Minutes of the Community Arts Council to meet with the municipal councilors.
2. The representative(s) may meet with a councilor on an individual basis, or, collectively, at lunch once a year to discuss issues relating to arts and culture in their community.
3. The cost of the councilor(s) lunch (s) and that of up to three arts council representatives will be covered by the Peace Liard Regional Arts Council up to a maximum of $15 per person.
4. If an important issue in the community, region or the province necessitates the arts council to utilize the Municipal Advocacy Plan more than once a year, the arts council may contact the PLRAC and request special funding for additional advocacy initiatives.
5. No alcoholic beverages will be paid for by the Peace Liard Regional Arts Council.

PROCEDURES

1. The Community Arts Council will apply for the funding on the appropriate form supplied and get approval before commencing with the luncheon plans. Funds can be allocated up front for the estimated cost.
2. The Community Arts Council will submit the restaurant or catering itemized bill for reimbursement of the amount over and above the upfront allocation.
3. The PLRAC will reimburse the Community Arts Council within one month of receiving the final invoice.

Applicants may use the PLRAC's regular travel expense claim form.

Originally Approved: _____

Approval Date: _____   Renewal Date: _____

(Revised): _____